

**I. RATEE IDENTIFICATION DATA** (Revol. 139-62 carefully before completing any item)

1. NAME (Last, First, Middle Initial) <b>HENSLEY, DARREN L.</b>		2. SSN <b>569-59-5846</b>	3. GRADE <b>SSgt</b>	4. DAFSC <b>45872</b>
5. ORGANIZATION, COMMAND, AND LOCATION <b>49th Bare Base Support Squadron (ACC), Holloman AFB, New Mexico</b>			6a. PAS CODE <b>HS1CFJLJ</b>	6b. SRID <b>1C66G</b>
7. PERIOD OF REPORT From: <b>18 Oct 92</b> Thru: <b>17 Oct 93</b>		8. NO. DAYS SUPERVISION <b>272</b>	9. REASON FOR REPORT <b>Annual</b>	

**II. JOB DESCRIPTION**

1. DUTY TITLE  
**NCOIC, TECHNICAL INTEGRATION**

2. KEY DUTIES, TASKS, AND RESPONSIBILITIES  
Maintains the 49th Bare Base Systems Group automated data processing account totaling over \$1 million. Services a customer base of approximately 400 personnel through inspection, maintenance, and repairs of over 150 computers, 4 file servers and 4 print servers. Responsible for acquiring, configuring and implementing 24 software packages worth approximately \$150,000 in accordance with Air Combat Command directives. Group Small Computer Liaison to 49th Communications Squadron. Coordinates connectivity of the Holloman Wide Area Network (WAN) with the BBSG 150 node Local Area Network (LAN). Additional Duties: Group Control Center Liaison for Mobility Operations, Group Motorcycle Safety Representative, Group Small Computer Security Manager and Group Telephone Control Manager.

**III. EVALUATION OF PERFORMANCE**

1. HOW WELL DOES RATEE PERFORM ASSIGNED DUTIES? (Consider quality, quantity, and timeliness of duties performed)

<input type="checkbox"/> Inefficient. An unprofessional performer.	<input type="checkbox"/> Good performer. Performs routine duties satisfactorily.	<input checked="" type="checkbox"/> Excellent performer. Consistently produces high quality work.	<input type="checkbox"/> The exception. Absolutely superior in all areas.
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2. HOW MUCH DOES RATEE KNOW ABOUT PRIMARY DUTIES? (Consider whether ratee has technical expertise and is able to apply the knowledge)

<input type="checkbox"/> Does not have the basic knowledge necessary to perform duties.	<input type="checkbox"/> Has adequate technical knowledge to satisfactorily perform duties.	<input type="checkbox"/> Extensive knowledge of all primary duties and related positions.	<input checked="" type="checkbox"/> Excels in knowledge of all related positions. Mastered all duties.
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3. HOW WELL DOES RATEE COMPLY WITH STANDARDS? (Consider dress and appearance, weight and fitness, customs, and courtesies)

<input type="checkbox"/> Fails to meet minimum standards.	<input type="checkbox"/> Meets Air Force standards.	<input checked="" type="checkbox"/> Sets the example for others to follow.	<input type="checkbox"/> Exemplifies top military standards.
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4. HOW IS RATEE'S CONDUCT ON/OFF DUTY? (Consider financial responsibility, respect for authority, support for organizational activities, and maintenance of government facilities)

<input type="checkbox"/> Unacceptable.	<input type="checkbox"/> Acceptable.	<input type="checkbox"/> Sets the example for others.	<input checked="" type="checkbox"/> Exemplifies the standard of conduct.
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5. HOW WELL DOES RATEE SUPERVISE/LEAD? (Consider how well member sets and enforces standards, displays initiative and self-confidence, provides guidance and feedback, and fosters teamwork)

<input type="checkbox"/> Ineffective.	<input type="checkbox"/> Effective. Obtains satisfactory results.	<input checked="" type="checkbox"/> Highly effective.	<input type="checkbox"/> Exceptionally effective leader.
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6. HOW WELL DOES RATEE COMPLY WITH INDIVIDUAL TRAINING REQUIREMENTS? (Consider upgrade training, professional military education, proficiency/qualification, and contingency)

<input type="checkbox"/> Does not comply with minimum training requirements.	<input checked="" type="checkbox"/> Complies with most training requirements.	<input type="checkbox"/> Complies with all training requirements.	<input type="checkbox"/> Consistently exceeds all training requirements.
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7. HOW WELL DOES RATEE COMMUNICATE WITH OTHERS? (Consider ratee's verbal and written skills)

<input type="checkbox"/> Unable to express thoughts clearly. Lacks organization.	<input type="checkbox"/> Organizes and expresses thoughts satisfactorily.	<input checked="" type="checkbox"/> Consistently able to organize and express ideas clearly and concisely.	<input type="checkbox"/> Highly skilled writer and communicator.
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