

IV. PROMOTION RECOMMENDATION (Compare this ratee with others of the same grade and AFS)

RECOMMENDATION	NOT RECOMMENDED	NOT RECOMMENDED AT THIS TIME	CONSIDER	READY	IMMEDIATE PROMOTION
RATER'S RECOMMENDATION	1	2	3	4	<input checked="" type="checkbox"/>
INDORSER'S RECOMMENDATION	1	2	3	4	<input checked="" type="checkbox"/>

V. RATER'S COMMENTS

- Solid performer! Intelligent and knowledgeable; increased efficiency of the workcenter's training program
- Transitioned ineffective training plan into reliable program designed to meet section's unique requirements
 - Established block training schedule to provide all related training within specified increments; reduced overall training time by 17 percent, eliminated duplication of effort by streamlining all training activities
- Managed massive training "awaiting action" reduction effort to ensure success of revised training program
 - Scheduled 2,561 training events throughout the year with a staggering 99.9 percent completion rate
- Meticulously managed section's 5-/7-level upgrade training program to enhance maintenance capability
 - Inspectors found program effective/properly executed during nuclear operational readiness inspection
 - End-of-course exams indicate 92 percent success rate; efforts garnered an overall Excellent rating
- Streamlined section's newcomers orientation program and sponsorship assignment requirements
 - Created computer based program which provides current training status of new arrivals; allowed quick reference to qualifications and personal data at any time; increased personnel management effectiveness
- Upgraded all computer systems within section to survive transition through Y2K computer requirements

I certify that in accordance with AFI 36-2403 an initial feedback session was conducted on 19 May 98, and a midterm feedback session was conducted on 18 Aug 98. (If not accomplished, state the reason).

NAME, GRADE, BR OF SVC, ORGN, COMD & LOCATION WILLIAM L. RHODEN, MSgt, USAF 509th Maintenance Squadron (ACC) Whiteman AFB MO	DUTY TITLE Chief, B-2 Structural Maintenance Section	DATE 16 Dec 98
	SSN	SIGNATURE <i>William L Rhoden</i>

VI. INDORSER'S COMMENTS

CONCUR NONCONCUR

- Valued team member; ensured section's compliance with training requirements; achieved desired results
- Developed 5-year computer plan to allow efficient transfer to new computer software programs/systems
 - Upgraded systems to accept revised office software; established local area network parameters within the flight; eased flight into new computer programs by providing real-time training and problem solving
- Managed training activities to verify all appointment notifications; only two no-shows in the past 6 months
 - Coordinated training/production schedules; three overdue training requirements for the last 10 months

NAME, GRADE, BR OF SVC, ORGN, COMD & LOCATION ROBERT L. MOORE, SMSgt, USAF 509th Maintenance Squadron (ACC) Whiteman AFB MO	DUTY TITLE B-2 Structural Maintenance Superintendent	DATE 16 Dec 98
	SSN	SIGNATURE <i>Robert L Moore</i>

INSTRUCTIONS

Reports written by a senior rater or the Chief Master Sergeant of the Air Force (CMSAF) will not be indorsed.

Reports written by colonels or civilians (GM-15 or higher) do not require an indorser; however, indorsement is permitted unless prohibited by the Instruction above.

When the rater's rater is not at least a MSgt or civilian (GS-07 or higher), the indorser is the next official in the rating chain serving in the grade of MSgt or higher, or a civilian in the grade of GS-07 or higher.

When the final evaluator (rater or indorser) is not an Air Force officer or a DAF civilian, an Air Force advisor review is required.

VII. COMMANDER'S REVIEW

<input checked="" type="checkbox"/> CONCUR	<input type="checkbox"/> NONCONCUR (Attach AF Form 77)	SIGNATURE <i>Katrina Peterson</i>
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