

RECORD OF INDIVIDUAL COUNSELING

PRIVACY ACT STATEMENT OF 1974: Authority: 10 USC 8012 and EO 9397, 22 Nov 43. Principal Purpose: To allow a supervisor to evaluate and assist in the problems of his employees in order to insure a quality force. Use of SSAN is necessary to make positive identification of the individual. Routine Use: Normally retained by supervisor for making management decisions and providing rehabilitation or assistance to employee. May be used occasionally to document failures of rehabilitation efforts in administrative discharge proceedings. Whether disclosure is Mandatory or Voluntary and Effects on Individual of not providing information: Voluntary. Effect will be the recording of a negative counseling session indicative of the employee's lack of desire to resolve his problems.

PART I - PERSONAL DATA

NAME (Last, First, Middle Initial) <i>HENSLEY DARPEN L</i>	GRADE <i>AIC</i>	SSAN <i>569-59-5846</i>	MARITAL STATUS <i>SINGLE</i>	DUTY PHONE <i>44056</i>
PARSC/DUTY TITLE <i>42755</i>	ORGANIZATION <i>DEINSS</i>	DATE OF ASSIGNMENT <i>JUNE 83</i>	BASE <i>HOLLAMAN AFB</i>	DATE OF SEPARATION (DDSI)

PART II - REASON FOR COUNSELING

(Give details, facts, specific dates, names, sequence of events, etc.)

AIC HENSLEY WAS GIVEN THE TASK OF EVALUATING DAMAGE AND REPAIRING A GENERAL PURPOSE SHELTER CONTAINER DLOR (SP79)

PART III - COUNSELING

SUMMARY OF COUNSELING

AIC HENSLEY EVALUATED THE DAMAGED AND ATTACKED THIS TASK WITH A PROFESSIONAL ATTITUDE USING LITTLE SUPERVISION. HE COMPLETED THIS TASK IN A VERY TIMELY AND SATISFACTORY MANNER.

RECOMMENDATIONS AND ADVICE OF COUNSELOR

I RECOMMEND AIC HENSLEY BE PROMOTED AS SOON AS POSSIBLE.

SUMMARY OF MEMBER'S COMMENTS: (If none, so indicate)